

(1)
The monthly meeting of Aberporth Community Council was held on Tuesday 13th April 2021 at 6:30pm the Chairperson, Cllr Anne McCreary, presided.
Due to Covid-19 pandemic regulations the meeting was held electronically.
Present: Cllr Robin Young, Cllr Sue Lewis, Cllr Dave Addison, Cllr Zoe Storer, Cllr Jackie Brown, Cllr Gethin Davies, Cllr Aled Thomas and Mrs Vanessa Owens (Clerk)

(2)
A minutes silence was held in respect of Prince Phillip Duke of Edinburgh.

1. Apologies/Personal matters
Ymddiheuriadau/Materion Personol

(3)
Apologies were received from Cllr Sam Trevor

2. To disclose personal and pecuniary interests in items of business listed below
Datgelu diddordeb personol ac ariannol dan eitemau busnes sydd wedi eu rhestru isod

(4)
Cllr Zoe Storer declared her personal interest relating to applications for co-option

3. Confirmation and signing of previous minutes
Cadarnhau a llofnodi cofnodion y cyfarfod diwethaf

(5)
Cllr Jackie Brown proposed that the minutes of the previous meeting be accepted as correct; this was seconded by Cllr Robin Young and approved unanimously.

4. Financial business
Busnes Ariannol

(6)
Items approved for payment:

£21.60	D D Thomas
£455.00	GPM Wales
£180.00	One Voice Wales
£424.00	One Voice Wales
£100.80	EL Jones
£126.00	Vision ICT
£85.00	E A Owens
£64.49	V Owens
£426.91	DD Thomas
£240.00	Colin Evans
£130.00	Colin Evans
£592.00	Colin Evans
£41.04	Cardi Building Supplies
£1700	Colin Evans
£30.00	Cliand Computer
£1395.00	Welsh Hearts
£4000.00	George Davies & Evans
£150.00	Defib Store

£146.00 refunded from SLCC

5. Notified Business
Busnes a rag-hysbyswydir

(7)
Co-option: Ceredigion County Council gave the Clerk the go ahead to co-opt for all 3 vacancies straight away, revised notices were received. Applications have been received and were circulated to Councillor's. Due to the late receipt of the applications and in order to give them respect and consideration it was agreed to hold a meeting on 20th April at 6:30pm. Clerk to invite applicants to provide an opportunity for them to introduce themselves.

(8)
Proposals for Chair and Vice Chair for the annual meeting in May were received:
Chair – Cllr Aled Thomas Proposed: Cllr Anne McCreary Second: Cllr Sue Lewis
Vice Chair: Cllr Robin Young Proposed Cllr Jackie Brown Second: Cllr Gethin Davies

(9)
Cllr Sue Lewis had completed Information management training with One Voice Wales and noted a few things regarding retention of information on individual pc's and ensuring the Council meet requirements of GDPR. Clerk will complete the training and the procedure review committee will draft a document to detail procedure.
Cllr Anne McCreary had also undertaken the training and she noted the need for minutes to reflect the decision of the Council and not necessarily the related discussion; it had also been highlighted that once Councillor's had signed their Declaration of Office they were not regarded as volunteers but public servants.
Clerk advised that changing to use of the dropbox as the norm would save on documents being downloaded onto individual computers.
Cllr Anne McCreary felt that Councillors should consider their membership of Council committees to ensure they have the training and relevant skills to undertake the role.
Clerk to complete the Information Management training.

6. Reports
Addroddiadau

Clerks Report/Adroddiad y Clerc

(10)
George Davies & Evans have been appointed to handle the purchase of the playing field in Parclylyn.

(11)
In order to produce a QR code for the poetry trail panels it was necessary for the new website to go live. The QR code has been provided for the panel art work and will link with a dedicated footpath page on the website; the related information has not been included on the website as it is still confidential.
Clerk completed the website training on 8th and has updated it as far as possible for the moment. Councillors have been provided with a copy of the register of interests form which needs to be completed electronically so it can be included onto the Councillor area as this is legally required information.
Max Thom has provided photos to go onto the bottom area of the home page which have now been updated.

(12)
Defibrillator and box have been delivered and Clerk has obtained approval to site at the school. Need to agree location and installation with Mr Griffiths and enquire if they are prepared to take the weekly checks during term time.

(13)
Have received Welsh Government funded place on CiLCA training with SLCC; have been advised that WalesCiLCA training is only done during the day whilst Clerk is in work. SLCC only offer evening or weekend training on one to one basis but this is not covered by funding.

(14)
Joint One Voice Wales and SLCC Event is to be held on 13 MAY 2021; Cllr Anne McCreary to find out what time.

(15)
Clerk chased up the slate community plaques with supplier and placed an order for 10 at £32 each.
Cllr Anne McCreary advised that she wished to present one at the annual meeting but need to organise with the family.

County Councillor Report/Adroddiad y Cynghorwr y Sir

(16)
Cllr Davies reported that the County Council is quiet in Ceredigion at the moment due to the upcoming elections. Aberporth has been busy during Easter holidays and as covid figures have dropped hopefully people being careful over the next few months will keep them down.

Chairmans Report/Adroddiad y Cadeirydd

(17)
Cllr Anne McCreary provided a written report.
She has spoken with Brychan Jones regarding the poetry trail and will be confirming the time of the unveiling event; the family would prefer to do it at Hendre. Cllr McCreary will organise in line with Covid rules with limited invitations being distributed.
Cllr Gethin Davies is to organise the installation of the three panels and replace the bench seat.
Cllr Robin Young has reported the broken kissing gate to Ceredigion County Council and has been advised that the necessary work will be done before the unveiling.

Committee Representative Reports/Adroddiadau Cynrychioliadol y Pwyllgor
Planning/Cynllunio

(18)

Signed _____ Date _____

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(19)
Cllr McCreary has received a letter from a resident detailing their proposals for planning; the Council has not received a copy of the application as yet.

Finance/Cyllido

(20)
Clerk completed advance finance training with One Voice Wales and advised that Council is only allowed to hold a certain amount of general reserves which should not exceed the amount of precept. Allocated reserves are not included in this calculation. It was agreed that the Council needs to consider the reserves position and the underspend in 20-21 budget; a finance meeting is to be held on Tuesday 20th April at 6:30pm.

(21)
Tenders were opened for the painting of the playgrounds. The lower tender was accepted. Cllr Gethin Davies to oversee the contract. Clerk to issue the relevant paperwork for signature.

(22)
The work to the footpath at Glaneirw has not been approved so the Clerk has been unable to pay the contractor. It was agreed that the completed work should be paid for and Councillors will meet on site with the landowners to agree additional work required.

Footpaths & Maintenance/Llwybrau Troed a Chynnal a Chadw

(23)
Minutes of the committee meeting were provided and approved.

(24)
With Cllr Aled Thomas taking the position of Chairman in May he stepped down as Chair of the committee. Cllr Thomas proposed that Cllr Dave Addison be Chair of the Footpath & Maintenance committee; this was seconded by Cllr Robin Young and approved unanimously.

(25)
Cllr Gethin Davies has reported the safe route to school concrete path to Ceredigion County Council. There appears to be slippage in the bank that is causing problems with the concrete that need to be addressed before the pressure causes damage.

(26)
Speech and language board for Brynglas will be installed on 20th April. The Clerk will meet on site to approve locations and to discuss organising additional boards at the same time.

(27)
Clerk advised that the memorial bench has arrived and it has been temporarily placed in its location. GPM Wales are to widen the plinth area and bolt it down. Clerk to order a plaque.

(28)
Clerk has received complaints of damage and rowdy youths at the muga which have been reported to community police officers and the head teacher. School checked their cctv which showed a group of youths removing and damaging toys from the school but it does not cover the play area. Clerk suggested additional cctv; it was agreed to organise a meeting with the head to discuss
Due to the amount of litter it was agreed to review the bin provision at the muga.
With the school now reopen it was agreed to close the muga to public use.

(29)
Email received from One Voice Wales providing information on Miracle Design & Play; a new playground company which has opened in Swansea and are offering a promotional inspection offer of £89. The annual checks are to be done over the summer, Clerk to contact the company and enquire.

(30)
Cllr Anne McCreary informed the meeting that plaques have been ordered for Dyffryn garden to replace the existing WW1 plaques as they are weathered and a plaque for the VE day tree.

(31)
Clerk reported that the noticeboard in Dyffryn gardens has deteriorated further; Cllr Dave Addison to assess and prices to be obtained for replacement options. The Clerk noted that there was provision in the allocated reserves for replacement assets.

Highways/Priffyrdd

(32)

Emergency Road Closure: B4333 The Quarry, Aberporth, SA43 2BT

Dyddiad ac amser/Dates and times:15/03/2021 – 17/03/2021 09:00 - 18:00

Duration: Daily - During Times Specified/Daily – During Working Day/ 24 hours a day/ During Period Specified

Signed _____ Date _____

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Gawith:/Works:Gwaith i'r Gwasanaeth Dŵr / Water Service Works

Ymgeisydd: /Applicant:Dŵr Cymru Welsh Water

Rheswm: /Reason:I sicrhau diogelwch y cyhoedd / To ensure public safety

(33)

Cllr Jackie Brown advised that the long standing issues with streetlights in Aberporth and Parclyn have been addressed and the 2 lights are now working.

Emergency Plan Committee/Pwyllgor Cynllun Argyfwng

(34)

Agreed to put up plan onto website

Procedures Review Committee/Pwyllgor Adoygu Trefn

(35)

Minutes of the committee meeting were provided and approved.

Communications policy still needs to be finished & approved.

Community Welcome Audit/Archwiliad Croeso Cymuned

(36)

Minutes of Community Plan Task & Finish group meeting were provided and approved.

It was agreed to hold another meeting on Tuesday 27th April at 6:30pm.

Tidy Towns/Trefi Taclus

(37)

Cllr Zoe Storer to organise a litter pick in Parclyn.

Clerk advised that the flower bed has been installed; needs planting out.

Outside Bodies Representative Reports/Adroddiadau Cynrychioliadol Cyrrff Allanol

(38)

Aberporth Village Hall has secured a grant to undertake a community fridge project. Cllr Sue Lewis advised that they will be looking for volunteers and hopefully will be opened in September.

Beaches/ Traethau

Correspondence/Gohectbiaeth

(39)

Notices from CCC

Email:

Keep Wales Safe - Stay Local restrictions lifted

Hywel Dda CHC March Newsletter

COVID19 WhatsApp Public Health Wales

OVW: Upcoming deadline: 2021 State of Sector Survey; Blachere Summer Range; Community Asset Transfer: research with the third sector, local authorities and community and town councils; WG Electoral Newsletter – March; NATURAL RESOURCES WALES: Appointment of Three Board Members; Climate Change Newsletter - Mawrth/March 21; Welsh Government Use Your Views Toolkit and QFC's resources

Local Government and Elections (Wales) Act 2021; Consultation: Local authority power to trade; Policy Announcement: Compulsory Purchase; Digital Connectivity Survey; Countryside Code refresh 2021 – Final wording

Correspondence was noted

7. Review Diary
Adolygu Dyddiadur

(40)

End of year accounts

Annual meeting notices to be placed in noticeboards and in the newspaper. .

8. Date of next meeting
Dyddiad y Cyfarfod Nesaf

(41)
Date of next meeting is 11th May 2021 at 6:30pm

(42)
There being no further business the meeting was closed at 7:50pm

Signed _____ Date _____
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DRAFT